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**Medical Student Clearance (all campuses)**

**Effective July 1, 2019**

1. Block Schedule – at least one month in advance
2. Letter of Physician Supervision
3. Verification of Good Standing
4. Certificate of Liability Coverage
	1. One certificate with a roster attached
5. Roster of students (must be professional pictures)
	1. Form –needs to be a word document (not pdf)
6. Clinical Clearance form –– influenza vaccine update provided by Nov 1.
	1. The form may have multiple students from a single rotation if provided by the coordinator prior to the start of the academic year
	2. TB skin test on entrance to medical school – if negative only annual TB questionnaire is require. If positive additional testing will be required.
7. Statement of Responsibility/Confidentiality: signed and dated by student
	1. Must be hand written signatures (signature nor date may be typed)
	2. Initials are not acceptable.
8. HIPAA Compliance
	1. TT may submit a current certificate of completion
	2. All other students must review our HIPAA video and sign the attestation
9. Orientation Form
10. Copy of a current BLS/ACLS card
	1. We need to receive a copy of the active BLS or ACLS card, not just attestation.
11. Mask fit – once per year
	1. TT may receive at TT – signed form required
	2. All others will need to attend the clearance event

**EMR Access ONLY for medical students rotating more than 10 consecutive days**

1. Student must be sponsored in the physician portal
2. Local IT Systems Access Form (2 pages) completed and signed by student
3. EMR training – to occur once
	1. If the student is a no show we will not reschedule until the following month
	2. Second no show will result in no EMR training to be scheduled