



Medical Student Clearance (all campuses)

Effective July 1, 2019

1. Block Schedule – at least one month in advance
2. Letter of Physician Supervision
3. Verification of Good Standing
4. Certificate of Liability Coverage
 - a. One certificate with a roster attached
5. Roster of students (must be professional pictures)
 - a. Form –needs to be a word document (not pdf)
6. Clinical Clearance form — influenza vaccine update provided by Nov 1.
 - a. The form may have multiple students from a single rotation if provided by the coordinator prior to the start of the academic year
 - b. TB skin test on entrance to medical school – if negative only annual TB questionnaire is require. If positive additional testing will be required.
7. Statement of Responsibility/Confidentiality: signed and dated by student
 - a. Must be hand written signatures (signature nor date may be typed)
 - b. Initials are not acceptable.
8. HIPAA Compliance
 - a. TT may submit a current certificate of completion
 - b. All other students must review our HIPAA video and sign the attestation
9. Orientation Form
10. Copy of a current BLS/ACLS card
 - a. We need to receive a copy of the active BLS or ACLS card, not just attestation.
11. Mask fit – once per year
 - a. TT may receive at TT – signed form required
 - b. All others will need to attend the clearance event

EMR Access ONLY for medical students rotating more than 10 consecutive days

12. Student must be sponsored in the physician portal
13. Local IT Systems Access Form (2 pages) completed and signed by student
14. EMR training – to occur once
 - a. If the student is a no show we will not reschedule until the following month
 - b. Second no show will result in no EMR training to be scheduled