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**Nurse Practitioner/Physician Assistant Clearance (all campuses)**

**Effective February 2020**

1. Block Schedule – at least one month in advance
2. Letter of Physician Supervision
	1. Needs to be signed by both NP **AND** the physician
3. Verification of Good Standing
4. Certificate of Liability Coverage
5. Roster of students (must be professional pictures) (copy of student badge is acceptable)
	1. Form –needs to be a word document (not pdf)
6. Clinical Clearance form –– influenza vaccine update provided by Nov 1.
	1. TB initially upon entering the program – annually TB questionnaire
7. Statement of Responsibility/Confidentiality: signed and dated by student
	1. Must be hand written signatures (signature nor date may be typed)
	2. Initials are not acceptable.
8. HIPAA Compliance
	1. TT may submit a current certificate of completion that must be current during entire rotation
	2. All other students must review our HIPAA video and sign the attestation
9. Orientation Form
10. Copy of a current BLS/ACLS card
	1. We need to receive a copy of the active BLS or ACLS card, not just attestation.
11. Mask fit – once per year

**EMR Access ONLY for students rotating more than 10 consecutive days (pending Governing Board Approval)**

1. Student must be sponsored in the physician portal
2. Local IT Systems Access Form (2 pages) completed and signed by student
3. EMR training – to occur once
	1. If the student is a no show we will not reschedule until the following month
	2. Second no show will result in no EMR training to be scheduled